

MANAGING the DEAL



Legal Project Management Tools & Principles for Deal-Makers

December 2, 2016 • Greenberg Traurig • Denver

New Half-Day Conference – LIVE!

Earn up to 3 Hours MCLE Credit
Including One Hour of Ethics



- What is Legal Project Management and How Can It Help Me?
- Why Legal Project Management Matters
- Practical Tools that You Can Start Using Right Away
- ... and more!

REGISTER NOW! cle.com/LPM or (800) 873-7130

New Half-Day Conference – LIVE!



MANAGING the DEAL

Helping Deal-Makers to Be More Efficient & Effective

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Included in Your Tuition: Using Legal Project Management in Merger and Acquisition Transactions



To meet the increasing demands for transparency and efficiency in the deal process and predictability of legal costs in M&A, this new Guidebook (2016, ABA Publishing) contains tools to help M&A lawyers streamline and manage transactions, without overlooking important matters or compromising the quality of their legal services. Complete with practical guidance from veteran M&A practitioners, this valuable resource outlines each step of the M&A process, from “Pre-Deal,” “Deal,” to “Post-Closing,” offering insight to help deal lawyers effectively scope, plan, manage, and execute M&A deals. The Guidebook contains downloadable checklists, forms, and tools that you can customize to implement legal project management in your M&A practice.

A \$89.95 value, and it's yours, just for attending the course!

Conference Location



Greenberg Traurig

The Tabor Center
1200 17th Street
Suite 2400
Denver, CO 80202

REGISTER NOW! cle.com/LPM or (800) 873-7130

8:00 Registration and Networking Continental Breakfast

8:30 **What Is Legal Project Management and How Can It Help Me?**

The Art of Scoping the Deal; The Importance of Communication; Closing the Loop with Post-Closing Assessment

9:00 **Why Legal Project Management Matters**

View from the Chief Legal Office; Internal and External Clients; Reducing Errors and Omissions

9:30 **Practical LPM Tools that You Can Start Using Today**

An In-Depth Exploration of Several Tools Developed by an ABA Task Force on Legal Project Management in M&A Acquisition Task Checklist; Initial Deal Scoping Discussion; Deal Issues Drafting Guide and Deal Issues Negotiating Tool; M&A Transaction Responsibility Chart; M&A Billing Codes

10:00 Networking Break

10:15 **Do Ethics Rules Require LPM?**

Considerations for Deal Lawyers

11:15 **Post-Action Review**

What Did We Learn? Questions

12:00 Evaluations and Adjourn

Meet Your Instructor



Thomas B. Romer, Esq.
Greenberg Traurig, Denver

Thomas B. Romer loves to negotiate deals. He focuses his practice on corporate and securities matters, including mergers and acquisitions, securities, finance, and business formation. Mr. Romer enjoys delivering value to his clients by managing an effective and efficient deal process, and by negotiating and drafting transaction documents that clearly and concisely reflect the business deal. His Wall Street and political experience give him a unique perspective which allows him to assist his clients as they navigate financial and political issues, particularly those clients active in regulated industries. Mr. Romer is passionate about legal practice management in the deal context.

4 EASY WAYS TO REGISTER

1 cle.com/LPM

2 **FAX**
(303) 321-6320

3 **PHONE**
(800) 873-7130

4 **MAIL**
7995 East Prentice Avenue
Suite 200
Greenwood Village, CO 80111

YES! Please register the following:

Name _____

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Name _____

Email _____

Name _____

Email _____

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Address _____

City _____

State _____ Zip+4 _____

Phone _____ Fax _____

Cancellation

Full tuition refunds (less a \$75 administrative charge) will be given only if notice of cancellation is received by 5:00 pm MST on the Friday prior to the Conference. Substitutions may be made at any time.

Course Materials provided in electronic format only.

Tuition

- \$395 per person
- \$345 each for two or more
- \$345 each for government, 501(c)(3) organizations, full-time judges, law students and paralegals
- \$295 each for two or more government, 501(c)(3) organizations, full-time judges, law students and paralegals

Home Study - available after the Conference

- Audio transcript and course materials
- \$395 plus \$10 shipping and handling

Course Materials Only

- \$250 plus \$10 shipping and handling

Payment

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