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An Important New Seminar!

Workers' Compensation for Paralegals, Legal Assistants & Other Professionals

April 18, 2005 • Marriott City Center • Denver



Join us for the most comprehensive Seminar ever offered for paralegals, assistants, administrators and adjusters who handle workers' compensation issues. Whether your office specializes in workers' compensation or needs to get up to speed to deal with the occasional claim, this Seminar has something for you.

The program begins with a thorough overview of the definitions you must know to talk the talk, then tracks the life of a workers' compensation claim from the date of injury to case resolution. Experienced faculty members from both sides of the bar will share their experiences and expertise with you, and you will walk away with the best techniques for dealing with this complex area of law.

You'll leave the program confident that you can ask the right questions in your next workers' compensation case.

Don't miss this one-of-a-kind program.

Who Should Attend:

Paralegals • Legal Assistants

Legal Secretaries • Office Administrators

Claims Representatives • Risk Managers

Insurance Adjusters • Human Resources Personnel

Government Employees • Attorneys

...and anyone involved with workers' compensation issues!



Visit our website at cle.com for a complete listing of MCLE requirements in all states. You will also find a schedule of our upcoming conferences and a listing of available homestudy courses.

Register Online at www.cle.com or Call (303) 377-6600
Seminar Schedule and Speaker Biographies Inside

Morning 8:15 a.m. – 12:00 p.m.

Afternoon 1:30 p.m. – 5:00 p.m.

8:15 Registration

8:45 **Welcome and Introduction**
Karen A. Burns, Esq., Program Co-Chair
*Brauer, Buescher, Goldhammer, Kelman & Dodge
Denver*
Thomas L. Kanan, Jr., Esq.
Program Co-Chair
McElroy, Deutsch, Mulvaney & Carpenter, Denver

9:00 **Alphabet Soup**
Getting to Know T-T-D, P-P-D, D-O-W-C, Etc.
A. Lou Dillenburg, Jr., Paralegal
*Brauer, Buescher, Goldhammer, Kelman & Dodge
Denver*

9:30 **Remedies Available for
On-the-Job Injuries**
Defining "Exclusivity of Remedy"
Patricia Jean Clisham, Esq.
Clisham, Satriana & Biscan, Denver

10:15 Morning Break

10:30 **Asking the Right Questions
During Client Intake**
Statutes of Limitation; Third-Party Notification
Rules; Collecting the Necessary Information
Abel Alvarado, Esq.
Pepe J. Mendez & Associates, Denver
David A. Klibaner, Esq.
Denver

11:30 **Roles for Paralegals in the
Insurance Carrier's Office**
Motions, Subrogation, Settlement and More
Elizabeth A. Smith, Esq., Staff Counsel
Pinnacol Assurance, Denver

12:00 Lunch Break

1:30 **DIMES, PRIMES and Rating Times**
The Law and Practice of Division-Sponsored
Independent Medical Examinations
Gregory B. Cairns, Esq.
Cairns, Nemechek & Sweeney, Denver

2:15 **Going to Hearing**
Preparation and Procedural Rules
James B. Fairbanks, Esq.
Treece, Alfrey, Musat & Bosworth, Denver

3:00 Afternoon Break

3:15 **Case "Closure" and Settlement**
Ways to Resolve Claims; Issues for Large Settlements
Jeffrey A. Goldstein, Esq.
*Brauer, Buescher, Goldhammer, Kelman & Dodge
Denver*

4:00 **Ethical Pitfalls for Paralegals
and Legal Assistants**
The Unauthorized Practice of Law and Other
Considerations
Alexander R. Rothrock, Esq.
Burns, Figa & Will, Englewood

5:00 Adjourn



Save
These
Dates!

Construction Law
March 17-18, Denver

Time Mastery for Lawyers
March 21, Miami

Wyoming Water Law
April 11-12, Cheyenne

Workers' Compensation Reform
April 18, Los Angeles

Recreation & Adventure Program
Law & Liability
April 28-29, Denver

Nebraska Water Law
April 28-29, Lincoln

Interstate Wine Sales
April 29, San Francisco

MBA for Lawyers
May 16, Denver

Real Estate Development
May 23-24, Denver

For more information about these and other programs, visit our website at www.cle.com.

**Workers' Compensation
for Paralegals, Legal Assistants
and Other Professionals
Monday, April 18, 2005**

meet your **faculty**

Program Co-Chairs

Karen A. Burns has served as the Claimant representative on the Division of Workers' Compensation's IME and Apportionment Task Forces. Prior to joining her firm in 2004, she was a sole practitioner for 20 years, representing workers' compensation claimants, first in Boulder then in Steamboat Springs. From 1986 to 2000, she was on the board of directors of the Workers' Compensation Education Association (WCEA). She is a member of the Colorado Bar Association (Workers' Compensation and Professionalism Committees) and the Boulder Bar Association.

Thomas L. Kanan, Jr., has been especially active in workers' compensation defense practice, and in 2001 he was given the highest award for achievement from the Workers' Compensation Section of the Colorado Bar Association. He has been the Chairman of the Workers' Compensation Committee of the Colorado Defense Lawyers Association, and of the Committee on Administrative Adjudication for the Colorado Governor's Task Force on Civil Justice Reform. He was previously an owner and director for Weinberger & Kanan, a Denver insurance defense firm.

Abel Alvarado has been with his law firm since 1998 and practices disability law with an emphasis on workers' compensation. He presently serves on the board of directors for the WCEA, and is a member of the Colorado Bar Association, Colorado Workers' Compensation Section, Colorado Hispanic Bar Association and the Denver Bar Association.

Gregory B. Cairns has practiced 21 years as a workers' compensation defense attorney in Colorado representing self-insured employers and insurance companies. He has taught thousands of employers, adjusters and other industry specialists about fraud, controlling costs, and ADA and FMLA considerations in workers' compensation cases. He has also conducted numerous CLE classes for other attorneys.

Patricia Jean Clisham has focused exclusively on workers' compensation law since 1981. She represents insurers, employers and self-insured employers throughout the state in complex matters. She also focuses on client education through frequent lectures, workshops, and seminars regarding the general workers' compensation environment or specific issues. She is a past president of the Colorado Bar Association's Workers' Compensation Section, and previously served nine years as an Administrative Law Judge.

A. Lou Dillenburger, Jr., has approximately 15 years of experience as a paralegal in the areas of workers' compensation, social security and employment law. Prior to working for his current firm, he worked at the law firms of Goldstein & Dodge and Hall & Evans, and previously worked as a real estate agent in Fort Collins, Colorado, for two years.

James B. Fairbanks focuses primarily on defending employers against workers' compensation claims. He also has significant experience in subrogation claims and general liability defense. Prior to joining his firm, he established a broad base of litigation experience. He is a member of the Colorado and Denver Bar Associations and the Colorado Defense Lawyers Association.

Jeffrey A. Goldstein has over 30 years' experience representing claimants in workers' compensation and Social Security matters. He was a partner in various Denver law firms from 1973 to 2003, when the law firm of Goldstein & Dodge merged with Brauer, Buescher, Goldhammer & Kelman. Prior to that he held a clerkship with the California Court of Appeals and was lead staff attorney for the East Long Beach office of the Long Beach Legal Aid Society. He has been listed in *The Best Lawyers in America* since 1997, and has been listed as a "Denver Top Lawyer" in *5280* magazine.

David A. Klibaner is a trial lawyer in private practice for 25 years. He only represents injured people and has extensive experience dealing with the competing interests of his clients and workers' compensation insurance carriers.

Alexander R. Rothrock is a shareholder in his firm, where he practices in the areas of legal ethics, discipline, and liability; unauthorized practice of law defense; and civil litigation. He is the author of the book, *Essays on Legal Ethics and Professional Conduct in Colorado* (Continuing Legal Education of Colorado, Inc., 2003), Vice-Chair of the Colorado Bar Association Ethics Committee for 2004-05, and Ethics Editor of *Trial Talk*, a publication of the Colorado Trial Lawyers Association.

Elizabeth A. Smith has practiced workers' compensation law at Pinnacol Assurance for 14 years. Her responsibilities include counseling claims representatives and resolving workers' compensation disputes prior to hearing. She has also provided workers' compensation education to risk managers for the State of Colorado.

seminar **information**

**Continuing Education Credit
(NFPA, NALA, MCLE, Insurance)**

NFPA: This course has been approved for 6 hours of continuing legal education by the National Federation of Paralegal Associations.

NALA: This course meets the requirements of the Certifying Board for Legal Assistants of the National Association of Legal Assistants, Inc., for 0.6 units of continuing legal assistant education credit.

MCLE: This course has been accredited by the Colorado Board of Continuing Legal and Judicial Education for a maximum of 7 hours of credit, including one hour of legal ethics.

Insurance: This course has been accredited for 6 hours of property and casualty credit by the Colorado Division of Insurance.

For accreditation in other jurisdictions or disciplines, please call **CLE INTERNATIONAL** at (303) 377-6600.

Registration

Advance registration is recommended, and you are encouraged to mail in your registration early. Or simply call in your registration or homestudy order to (303) 377-6600, fax the Registration/Order Form to (303) 321-6320, e-mail your registration to registrar@cle.com, or register online at www.cle.com. Full payment is due at time of registration. Walk-in registrations will be subject to space availability. Please call **CLE INTERNATIONAL** at (303) 377-6600 if you require any special accommodations.

Seminar Location and Accommodations

The Seminar will be held at the Marriott City Center, 1701 California Street, Denver, Colorado 80202.

For room reservations and special rates, please call Community World Travel at (303) 316-4833 or visit www.communityworldtravel.com.

Tuition

The tuition fee of \$295 per person includes attendance at all sessions, course materials, continental breakfasts and coffee breaks.

CLE INTERNATIONAL offers special rates for 501(c)(3) organizations, full-time judges, paralegal students and law students.

Save When Two or More Register

Save \$90 or more with our multiple registrant discount! The tuition fee is only \$250 per person for two or more from the same firm.

Sponsorship Information

Sponsorship and exhibition opportunities are still available. For more information, please contact Melissa Dafni, Marketing Coordinator, at (303) 377-6600 or melissa@cle.com.

CLE International Program Attorney:

Eric C. Staton, eric@cle.com.

Course Materials

Each registrant will receive a set of course materials prepared by the speakers especially for this Seminar, which will serve as a valuable future reference. The course materials alone are available for \$95 plus \$10 shipping and handling.

Homestudy Package

CLE INTERNATIONAL also offers a complete audio transcript of the Seminar (including all course materials) for \$295 plus \$10 shipping and handling. This package may qualify for homestudy credit.

Cancellation

Full tuition refunds (less a \$50 administrative charge) will be given only if notice of cancellation is received by 5:00 p.m. MST on the Monday prior to the Seminar. Substitutions may be made at any time.

About CLE International

CLE INTERNATIONAL is a recognized sponsor by the State of Colorado Supreme Court Board of Continuing Legal and Judicial Education, and in all states having mandatory continuing legal education requirements. **CLE INTERNATIONAL**, a leading provider of continuing professional education, has been presenting high-quality programs nationwide since 1983.

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Name: _____

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